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Voting Guide

2025/26 UFS FSC Election

Online Voting Rules

CAMPUS PARTICIPATION

This election is restricted to students of South Campus

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Online Voting Rules

BALLOTS

2 Faculty Student Council (FSC) Elections

- **Elections:** Voting will take place within the Faculty of Education and the Faculty of Natural and Agricultural Sciences

- **Ballots:** Students will vote for the portfolios of Chairperson, Deputy Chairperson, Marketing and Liaison Officer, Secretary and Treasurer in each Faculty

- Each student votes only within their Faculty

- Each student has up to 5 votes within their Faculty

- The system will ONLY show the ballot that is relevant to you based on your student number and the Faculty that you are registered for

Online Voting Requirements

You will need the following to cast your ballot

1. A reliable electronic device that is connected to the internet. This could be a smart phone, a laptop, desktop or tablet

2. Voting Credentials:
   a. Student Number
   b. Access Key

UFS South Campus
2025/26 FSC Elections

The election is not yet open

The election is running from **Tue, Mar 24, 2026, 8:00 AM** to **Wed, Mar 25, 2026, 9:00 PM**

About the system

Information regarding documentation, privacy policy and system provider. Read more

Powered by **LUMI** GLOBAL

Election information

Information regarding the election process can be found on the bulletin board of the election. Go to board

Vote verification

Enable possibility of performing vote verification

Online Voting
Onsite voting at a kiosk

1. A physical site located on campus is available for you to go to for voting if this is your preferred way of voting

2. The site is located at Ukubizana Venue and will be open from 08h00 to 16h00 daily

3. The physical site will have an electronic device that is connected to the internet

4. The same election system will be accessible on the device

5. An election official will be available at the site to assist you

Online Voting
Steps to casting your vote online

Online voting will be open from 08h00 on 24 March 2026 until voting ends on 25 March 2026 at 21h00

The Online Voting Steps are:

1. Get your voting credentials

2. Access the voting link

3. Provide your credentials

4. Make your choices

5. Review and edit choices

6. Submit

7. Get a Verification Receipt

Each step is explained in detail in the pages that follow

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STEP 1
Get Your Voting Credentials

What credentials are required?

1. Access Key (6-character, unique, alpha-numeric PIN). It can be used only once.

2. Student Number

Where do I get the Credentials from?

1. **Email sent directly to your UFS email account** by the independent election administrator

2. **SMS sent directly to your mobile phone number** by the independent election administrator

3. **Election Website:** "Access Key Request" button on the home page of the election website. The access key will be sent to your UFS email account.

Are the Access Keys on email, SMS and the election website different?

1. Only one unique access key is assigned to each student

2. Accessing the key via email, SMS and/or website will provide you with the same key

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STEP 2
Access the Voting Link

What is a Voting Link?

The voting link provides you with access to the voting platform. It is a shortcut to the voting system

How do I get the link?

1. Email

2. SMS

3. Election Platform

What if the link does not work?

1. Check your internet connection

2. Avoid copying and pasting the link. The most reliable way is to click on the link to access the voting system

STEP 3
Provide your credentials

The voting system will request you to provide your access key and student number when voting.

Access Key

1. Make sure that there are no spaces before, in-between and after the access key when copying and pasting it

2. If transcribing the access key, make sure that it is done accurately and that you do not miss a digit/character

STEP 4
Make your choices

1. You have to cast your votes across all the ballots provided to you

2. Each ballot will have candidates who will be listed alphabetically by surname

3. You will be able to scroll down from one ballot to the next

4. You may choose to abstain from casting your vote in any of the ballots. To do so you will select the "Abstain" option

5. Choices are made by clicking in the box next to the candidate's name on the right

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STEP 5
Review and edit your choices

1. Once your choices are made, you will have the option to see the choices FOR ALL BALLOTS and to review and edit them

2. You will be able to make completely new choices on any or all the ballots

3. Once the review and editing is done you will then confirm the choices and submit your ballot

4. You only submit once for all ballots

STEP 6
Submitting your ballot

1. To submit your ballot, you need to press the submit button by clicking on it.

2. Once the ballot is submitted, you will not be able to vote again

STEP 7
Verification Receipt

1. A verification receipt will be displayed on screen as proof of voting

2. The receipt contains a unique verification code that uniquely links your ballot to your profile on the system

3. The verification receipt is used for audit purposes